

## NANSLEDAN COMMUNITY ASSOCIATION - BI MONTHLY MEETING - 26.03.18

### Attendees Present

Theresa Ferguson, Chairperson (TF)

Jim Payton, Vice Chair Person (JP)

Jane Combes, Treasurer (JC)

Annalisa Mather, Webmaster (AM)

Kaya Leadsford, Secretary (KL)

### Feedback on Meeting Updates / Engagements with Key Contacts / Organisations

#### PARISH AND TOWN COUNCIL

TF introduced herself to Cllr Margaret North (Mayoress) on 22.03.18 and discussed attendance of Newquay Town Council meetings (held monthly).

**ACTION:** TF to check dates and attend next available one to gauge relevance - work commitments depending.

JP confirmed Louis Gardner (Cllr for Railton) has joined the Facebook group -our contact in terms of town council.

#### INSPECTOR DAVE MEREDITH - DEVON & CORNWALL POLICE.

TF has been in contact. No meeting confirmed as yet.

**ACTION:** JP to liaise with contact at Newquay Police station to help TF arrange a meeting.

#### BEN DOBSON - BLEINHEIM

Following an initial meeting with TF & JP, Ben Dobson confirmed that a letter was to be circulated to residents regarding Bleinheim's role in managing the estate. Not yet actioned.

**ACTION:** TF to chase Ben Dobson.

Newquay Orchards involvement with Nansledan to be clarified - what role will they play?

**ACTION:** JP / TF to follow up.

JP concerned about whether management team are being effective. Despite repeated complaints, issues with scaffolding and littering remain. Noisy weekend working and general lack of consideration for residents from contractors are still concerns.

**ACTION:** TF / JP to raise at next meeting with Bleinheim.

Waste Bins discussed again - Bleinheim pushing back on actioning (despite Duchy's support for purchases to be made), as these need to be adopted by council.

**ACTION:** KL - add to agenda for next Bleinheim meeting.

DUCHY TEAM - BEN MURPHY / TRACY NICHOLAS (PA - VERY GOOD CONTACT).

Note to be sent to Tracy / Duchy acknowledging the Duchy's efficiency with regards to managing the travellers.

ACTION: TF / JP to action.

## DUCHY

Ben Murphy pushing for visit to Poundbury - Christine has been in contact. Dates to be proposed as an outcome of this meeting.

ACTION: TF to go back with our availability - which is now June 2018 due to holiday / work commitments from NCA.

TF to chase Tracy regarding a monthly / bi monthly update as promised by Ben Murphy.

NCA are keen for community to have better awareness of what the business units are to be used for on the back of discussions regarding the Methodists purchase of community space in the Seahorse Building (JP confirmed Duchy and D&C Housing have to authorize prior to planning application being made to council). NCA want to understand what organizations are the Duchy / Landlords seeking to fill those units with. What is their vision with regards to preferred businesses? KL - add to agenda for next Duchy meeting.

A notice board to be requested for Duchy office window for NCA org. Could we have a notice board in the window of the Duchy's office to promote events etc.

ACTION: NCA to action request at next Duchy meeting (KL to add to agenda)

## CONSTITUTION

Full details were published 9th March 2018 alongside the website launch. It was agreed that it will be reviewed on an annual basis following the AGM.

TF mentioned the FAQ booklet from Poundbury Residents Association that can be utilized by NCA / residents. ACTION: NCA to request from Duchy at next meet. KL to add to agenda.

## OTHER COMMITTEE MEMBERS - ROLES TO BE IDENTIFIED

- o Communications Officer Role - to manage enquiries relating to the Website and Social Media, as well as local media. Agreed as an extension of the Webmaster position for AM who is already an Admin on Facebook site and will continue to maintain the website.

ACTION: JP to draft new role descriptions for the below in time for the AGM, when we start recruitment process.

- o Social / Events Management Role - JP will manage currently.
- o Community Support Role to work with Devon and Cornwall Community Watch Association (Neighbourhood Watch)
- o Built Environment Officer - someone with technical knowledge to hold management team to account, with regards to site environment, quality etc.

## PAYMENT SYSTEM / FUNDING.

JC has confirmed PayPal account has been set up.

NCA membership - more clarity is required on what membership entails. Meeting mid April (after JP returns from holiday). Date to be set as this needs to be discussed in more detail. Do we wait until after Poundbury meet?

ACTION: NCA to liaise with regards to April date.

Targets for costs - we need to analyse potential outgoings. Discuss with Poundbury? What are their estimated costs per head for members? KL to action / create an annual forecast.

## CROWD FUNDING SCHEMES FOR FUNDING FOR NCA.

JP has provided details. How can we generate additional funding to support the NCA. ACTION: NCA to investigate links JP sent through.

## WEBSITE

- Site sponsorship and associated fees.

Residents that are NCA members can have a basic business 'shout' on the website, with links, logos etc. More professional adverts will require additional investment.

ACTION: AM to send details out on Facebook, once payment and membership details have been finalised.

Community Logo competition for kids

Currently limited interest. AM to arrange a re-launch - do we try and obtain additional prizes?.

Identify some local councillors / business contacts to be the panel for the logo competition.

## INSURANCE POLICIES

NCA have nominated Zurich as the policy holder based on JC's research.

ACTION: JC to complete application.

## NCA AGM

- Wednesday 14th November has been identified as potential date. Liaise with Duchy for venue hire.

- JP mooted ticket for attendance? Potential social event (HRH Prince of Wales. 70th Birthday) after the more formal element of the AGM?

- What more would people be prepared to invest in (after they are used to supporting). To be discussed with residents at AGM.

ACTION:KL to add to agenda to AGM

## COMMUNITY EVENTS

Whilst the NCA is in its infancy, events are to be informal / self funded as in 2016 & 2017. Suggestions for events were as follows: -

- Celebration of HRH 70th Birthday / AGM - November,
- Summer Stret Party (e.g. Bownder Boogie?) - July

ACTION: JP to form a committee from the wider residents group with the hope to draw in additional committee members.

An objective would be to promote future NCA events and get encourage membership, as once we are more established, the Duchy will contribute for NCA events. The public liability element and formal organization would be a pre-requisite from the Duchy to unlock this funding.

Other ideas discussed were a Summer Fayre, Christmas / Santa Event and open Gardens.

AOB

Poundbury Visit - 7th or 14th June (Thursday).

ACTION: TF to go back with dates.