

# Nansledan Community Association (NCA) Minutes

Meeting Number: 2

Location: Duchy Office

Date: 27.02.19

Time: 12:30h

Meeting closed: 13:20

Attendees:

Vice Chair - Richard Thomasson (RT) (chair for today's meeting)

Treasurer - Jane Combes (JC)

Web Master - Annalisa Mather (AM)

Environment - Suzanne Featherstone (SF)

Apologies: Theresa (TF), Clare (CA), Julia (JD) and Debbie (DH)

## **WELCOME AND INTRODUCTION**

- The meeting was opened by Richard (RT) who thanked everyone for attending and noted the apologies for today
- RT formally welcomed Suzanne (SF) to the NCA committee
- We confirmed the committee was quorate with four members present
- Due to the number of apologies, actions were carried forward to the next meeting and included on page 2

## NCA Committee member updates

### Webmaster (AM)

- AM had made good progress updating the website and would be making contact with NCA members to take a photo to upload to the website with supporting content on committee members if missing to include as way of introduction.
- Paypal link was now live
- Annual fee £49 for use of outlook was noted by JC
- RT requested whether it was possible to check analytical data on website use to see how much activity it was generating

### Environment (SF)

- In addition to looking at the estate street lighting, it was agreed a walk around to look at signage and safety hot spots would be advantageous. RT to issue some potential dates for this - all NCA members welcome to join the site walk around
- Improvements had been made with the emptying of the Dog Waste bins located on site.

#### Treasurer (JC)

- Very little activity. CR balance £514.41
- JC to check on RT signatory position with Lloyds bank

#### Vice Chair (RT)

- On behalf of the chair, work to raise the awareness of the planning application turned down for an onsite chemist was proving successful and picked up in the local media.
- RT had discussed with Cllr Fitter the street lighting issue and he if not resolved directly with the developers was happy to intervene. He confirmed this responsibility sits with the respective developers and not Cornwall Council until such time the authority adopted the respective roads.

#### AOB

- It was noted due to additional activity and work space required, the Duchy offices would not be available for future NCA committee meetings past the next meeting due to be held on 27.03.19. RT to speak to TF on future meeting locations although it was discussed present NCA members would be happy to offer to host them from their homes.
- It was noted the park may not be available until September at the earliest.

#### Strategic Committee Member Actions for 2019

1. Fundraising. (Lead - Julia)
2. Enhance Community engagement. ( Lead - Clare)
3. Improving safety around the estate (public areas). (Lead - Richard)
4. Nansledan Logo competition. (Lead - Theresa and Annalisa)
5. Children's community engagement. (Lead - Debbie)

#### ACTIONS CARRIED FORWARD FROM PREVIOUS MEETING HELD 17.01.19

- **ACTION** - a copy of the minutes will be provided attached to these minutes. (DH)
- **ACTION** - forecast of events will be distributed outlining 4 official Nansledan function which is hoped will run on an annual basis. (JD)
- Easter Party date TBC a poll was to be generated on social media (JD)
- **ACTION** Events coordinator to link in with Ros Powers who is organising the ladies night which is being held at the pantry on Tuesday 22 Jan 19. (JD)
- **ACTION** - It was raised by the chair that there may be an opportunity to apply for a community grant from the local council to fund a Community Notice Board and De-Fib (CA/TF)
- **ACTION** - Debbie to come up with a plan to reach the house- holds who are not yet members and explain the benefits of becoming members.