



NCA EXTRAORDINARY MEETING

Tuesday 14 August 2019

Time: 1700 hrs

Attendees:

NCA Chair: Theresa Ferguson (TF)

Richard Thomasson (RT)

Secretary: Debbie Hayes (DH)

Treasurer: Jane Combes (JC)

Web Master: Annalisa Mather (AM)

Environmental Officer: Suzanne Featherstone (SF)

Apologies: Tess Lowe (TL)

Theresa opened the meeting outlining the items that needed revisiting and clarifying.

EVENTS - Debbie

SANG GRAND OPENING FOR RESIDENTS

Joint event with the NCA and Duchy

Date: 14 September 1100 - 1300

Location: SANG. Should the weather be inclement there is a barn near the SANG for the Bake Off.

Cost to enter: £2.00 per cake.

Bake off categories:

Best taste.

Best decorated.

Best 10 - 15 year old

Best under 10 year old

Judges: The Little Cornish Pantry and Ladvale Bakery.

Debbie is asking for prize donations from the local businesses.

MIDAS

An afternoon event with tea and cakes to say thank you for building the school.
Possible joint event with SANG opening

Midas has said they are keen to sponsor something for the NCA. We agreed a shed would be an excellent idea so that we can store our equipment in one location: e.g. BBQ and ping pong table.

HALLOWEEN

Debbie to speak to the Little Cornish Pantry for a possible joint event.
NCA will create guidelines regarding how the Trick or Treat can be best organised in relation to how the children know which houses are open for Trick or Treat. Can go on notice board and newsletter.

OTHER EVENTS

Debbie is exploring the idea of an October Fest.

AGM

Claire proposed a Christmas Carol event at The Hub.

Annalisa proposed a Christmas decoration making session at The Hub.

Claire proposed that The Hub be open for anyone who is alone on Christmas Day.

BUDGET FOR EVENTS - Jane

A maximum of £50 per event via BAC's to the event organiser. Any remaining cash is returned to the NCA account.

NCA BANNER

In the future there will be a table for the NCA and a member or two of the committee will man the table to answer any questions.

ACTION: Clare and Annalisa will begin the process of designing an NCA banner which can be displayed at events.

ALLOTMENTS

The NCA will organise one more meeting to help launch a committee to take over the two green space/allotments. CJ Fry and Wainhomes.

The Duchy reports that there are 10 applicants for allotments so far.

The Duchy will provide details of proposed layouts for the green spaces/allotments.

ACTION: Debbie and Suzanne to organise the date and time of the meeting.

SOCIAL MEDIA

The NCA Facebook has been launched for announcements and news from the NCA. Each member of the NCA has access to the Page to post and respond to any comments.

At this time Debbie is populating Instagram. Other committee members may contribute in the future.

ACTION: Debbie and Annalisa will create the branding guidelines for all NCA Social Media, website and publications.

VIST TO POUNDBURY

ACTION: Annalisa to contact the Poundbury NCA and plan a visit.

NCA STATUS

ACTION: Richard will research the need for the NCA to be an Incorporated Association to protect the assets of the NCA.

Property: ACTION - Jane and Theresa to create and inventory to all assets.

BUSINESS PLAN

ACTION: Richard and Theresa will draft a business plan.

NCA EMAIL ACCESS

Each committee member will have a designated folder within the info@nansledancommunity.org to assist in responding to incoming emails.

ACTION: Annalisa

ROLES AND RESPONSIBILITIES

There was discussion regarding the roles and responsibilities of each committee member to ensure that no one members' load was too heavy.

It was decided that there will be a buddy system to speed the actions and completion of the many aspects of the NCA.

Richard - Theresa

Jane - Tess

Annalisa - Suzanne
Debbie - Clare

FUTURE NCA Meetings:

Last Friday of each month at 1715hrs.

Next meeting: 30 August 2019 at The Hub

Meeting closed: 1900hrs