



Minutes of Nansledan Community Association Committee Meeting.

28th September 2019, 10:30am at The Methodist Hub.

Present:

Richard Thomasson (Facilitator)

Clare Anderson,

Jane Combes,

Suzanne Featherstone,

Debbie Hayes,

Tess Lowe.

Apologies received:

Theresa Ferguson,

Annalisa Mather.

Agenda

1. Welcome and Introductions

- i. Richard welcomed the committee and opened the meeting at 10:35am.
- ii. Apologies were received from Theresa and Annalisa.

2. Minutes of previous meeting on 31st August 2019:

- i. Matters Arising
 - Halloween Event: Debbie has spoken with Little Cornish Pantry. They are holding their own event on October 31st (Thursday). NCA will gladly help and support them if requested. *ACTION: Debbie will pop in to offer assistance nearer the time.*

- 'OctoberFest': This will not happen this year.
- Clare is continuing to plan for a carol event at the Hub.
- Clare will definitely hold an event at the Hub on Christmas day (likely mince pies and a drink). She reports there has been a big response to this, including younger people and families.
- An NCA Information Table with small banner was manned at the SANG opening, and it was agreed this should continue at future events.
- A larger NCA banner is under consideration by Clare and Annalisa. Lanyards/Badges for committee members were also discussed, to assist engagement with the community. *ACTION: Richard to investigate lanyards.*
- A meeting regarding allotment management will happen Sunday 29th September. Around 15 are expected, plus two NCA committee members as facilitators. The Duchy Team are not attending.
- The visit by Poundbury residents' association is still expected to happen at some point when a date can be arranged.
- The committee would like to visit Poundbury to see the 'end result' of Duchy development. *ACTION: Debbie will speak with Theresa and work out potential dates, preferably in October/November.*
- Corporate Liability: Richard reports that the NCA can own assets but will need to cover any loss due to damage or theft. It is envisaged that rental income will cover any cost of damages. *ACTION: Richard will create and be responsible for an inventory of NCA assets.*

- Business Plan: Debbie has emailed a business plan template to the group which could form the basis of a plan.
 - Donation to the Hub: Clare suggested an annual £100 donation to the Hub in recognition of the NCA committee's ongoing free use of the space for meetings. *ACTION: Jane will make this donation in October.*
 - Community Support Events: There are ongoing discussions. Clare's Christmas event will be one of these. Clare also suggests a coffee morning every Thursday 10am till midday, which could also include an NCA drop-in table. Tea & Coffee would be provided, with a pot for donations. Ladyvale may possibly offer a special deal for refreshments on Thursday mornings for such a group. *ACTION: Clare will promote this. A name for the group is to be decided.*
 - SANG: Suzanne asked who is responsible for emptying the dog-waste bins in the SANG as they have been full for several days.
 - School: Clare reports that Skol Nansledan say there are currently no plans to allow other groups to use the hall as yet. Theresa is meeting the Head next week.
- i. The previous minutes were agreed to be accurate.*

2. Standing Agenda Items:

- i. Secretary Update:*
- Tess will place all Agenda and Minutes documents into Dropbox rather than emailing them or pasting them into the chat. The Committee acknowledged that they all have access to Dropbox.
- i. Treasurer Update:*

- One lifetime membership was purchased at SANG event.
- Total monies received was £50 for the membership plus £97.13 for refreshments and 'Bakeoff' entries.
- The SANG event outlay was £60.
- Account balance is currently £610.36.
- £100 will be donated to the Methodist Hub in October as noted above.
- Debbie comments that payment for refreshments at SANG event was haphazard, and perhaps we need more managed way of paying.

ii. Events Update:

- Originally we were going to have four events per year. Debbie now feels there should be two big community events – Summer and Christmas – plus additional special events and events for smaller groups.
- Debbie is currently organising the Christmas family function, Christmas Carols (with Clare), and Christmas decoration-making in the hub.
- There are no events planned between now and Christmas.
- Sunday evening before Christmas (the 22nd) was suggested for Carols at 6pm.
- It was noted that due to the Hub no alcohol policy, any mulled wine must be either outside the Hub or in Ladyvale.
- *ACTION: Debbie to confirm dates/prices for anything to do with Christmas events.*

iii. Community Update:

- Nothing to add.

iv. Membership Update:

- Nothing to add.

v. Environment Update:

- Suzanne showed a photo of the wooden Nansledan noticeboard being prepared. The committee noted the progress made so far.
- *ACTION: Suzanne will share the photos with Theresa.*
- *ACTION: Theresa to discuss with Peter whether the board is suitable and confirm final requirements with the carpenters.*
- *ACTION: Suzanne requires a high resolution NCA logo for the noticeboard.*

vi. Annual Action Plan Update:

- Deferred to be discussed at the AGM.

4. Additional Items.

i. AGM Planning.

- The Constitution calls for an AGM in October.
- Debbie will contact Lane Theatre and Tretherras as possible venues.
- NCA will provide refreshments.
- Consideration: would we want somewhere that people can have a drink afterwards?
- About a 100 came last time, Debbie expects possibly 150-200 this time.
- The AGM is for members only, not the public.
- Debbie requested an extraordinary pre-AGM planning meeting. Date agreed: See 5ii.
- AGM date proposed for sometime in the first two weeks of November.

- Currently there are 140+ households as members.
 - It's suggested the £50 lifetime option should be time-limited, possibly this year only, so that income doesn't dry up in future. Left for further discussion.
- ii. There was discussion regarding an incident in Nansledan which raised concerns about how NCA committee members should respond to conversations on social media, especially where this could have detrimental effects if taken out of context or seen as an official response from the NCA. Due to NCA committee members being absent from this meeting, it was felt that this should be clarified at the next meeting, and a clearer process put in place in relation to NCA and personal responses, thereby reducing risks to the NCA.
 - iii. Suzanne suggested inviting a presentation by The Orchard about the work they do with young and vulnerable people working on Nansledan. She notes that they have already offered this. The committee felt a presentation to committee members would be preferable in the first instance. *ACTION: Suzanne to arrange this.*

5. Any other business.

- i. Nansledan Life article discussion deferred to AGM.
- ii. Extraordinary pre-AGM preparation meeting arranged for Saturday October 12th @ 10:05am in The Hub.
- iii. No date was agreed for the next ordinary committee meeting.
- iv. Meeting closed at 12:20pm.