



# NCA Committee Meeting

Wednesday 5 February 2020

**Location:** Janes house.

**Present:**

Committee:

Theresa Ferguson (Chair)

Richard Thomasson (Vice Chair)

Jane Combes (Treasurer)

Suzanne Featherstone (Environment Officer)

Apologies

Annalisa Mather (Webmaster)

Tess Lowe (Secretary)

**Previous Minutes accuracy** – One issue raised to clarify the action of Fundraising. It was clarified that all members of the Committee will work on fundraising issues. However, we will look to Sue for her experience in this area. Previous minutes were then passed as an accurate reflection of the previous meeting.

**Matters arising (actions from previous meeting)**

(Action 1 Previous Meeting.) DOG POO BINS. Theresa updated the meeting that The Duchy of Cornwall had purchased 3 more bins which are in the process of being placed across the site. One has already been placed on the pathway towards the school. One will be placed on the new green pathway between Chapel and Nansledan which is popular for dog walkers. The final one is yet to be located and

**(Action 1)** Theresa will speak to Team Sparkle for a suggested spot and then pass to The Duchy of Cornwall office

(Action 2 Previous Meeting). Training date for defibrillator to be announced – Theresa updated the meeting that The Hub has been selected and booked as the location to hold the Defibrillator training on 6 March between 7pm and 9pm.

**(Action 2)** Theresa to communicate and organise residents to attend the training sessions. We can have up to 20 places. NCA Members will have free entry to the training. Non NCA members will be charged £2 to attend the training.

(Action 3 Previous Meeting) – Suzanne to approach the Nansledan Allotments & Community Gardens committee to consider joining together and fund raise for garden furniture like benches for green spaces. – Suzanne advised the group that a meeting with the Nansledan

Allotments & Community Gardens committee was due on the 5<sup>th</sup> Feb but had been moved to the 6<sup>th</sup> Feb.

**(Action 3)** Suzanne will update the committee once she has met with Justin Witherspoon Chair of the Allotments Committee.

Update from Suzanne \_ Suzanne attended a very positive meeting with The Duchy Team and Nansledan Allotments & Community Gardens Committee. Relevant points will be placed in the Newsletter.

(Action 4 Previous Meeting.) – Richard and Annalisa to work on the Communication Strategy looking at how to inform new residents about the NCA. Introducing NCA Surgeries on a Saturday afternoon at Ladyvale Bakery/The Little Cornish Pantry once per month.

**(Action 4)** Richard advised the meeting that he has been working on the Strategy and it will be ready for consultation in the next week. He will discuss with Annalisa as the Webmaster.

### **Standing Agenda Items**

- Secretary Update – No update at this time.
- Treasurer Update – The NCA Accounts were sent off for auditing and have been returned with a record to state they are accurate. The money in the bank at the time of auditing was £474.56. As Chair I would like to Thank Jane for her work in this area. Since the Audit funds have continued to come into the account. At this time the NCA have £860.67 in the bank. Predominantly coming from membership payments.
- Events Update – At this time we have still not been able to fill the Events Co-ordinator position on the committee however Theresa has taken on this role in the interim period. The committee agreed that we would focus on the following events for this year.
  - Kosti Veur Play Park opening – date to be confirmed
  - Easter Kids party – Saturday 11<sup>th</sup> April
  - Summer BBQ – Saturday 25<sup>th</sup> July
  - Christmas Event – Date to be confirmed
  - NCA AGM – Thursday 12<sup>th</sup> Nov
  - Start planning for the Bi-annual Nansledan Fundraiser -the first planned event will be a Burns Super event taking place in January 2021. Details to follow. Possible date 23<sup>rd</sup> January 2021.
- Membership Update – No update at this time.
- Environment update – As per above Suzanne attended a meeting with The Duchy of Cornwall team and Nansledan Allotments & Community Gardens and update will be provided in the next NCA Newsletter.

### **Annual Action Plan Update**

1. Fundraising – Committee members to think about a variety of ideas for fundraising. All monies raised will be fed back into the community.

Richard suggested a possible idea of providing a small NCA grant to NCA members who may want to start up a club which will benefit the community. Details of this to be placed in the Newsletter for community consideration. This grant will only be available once per year.

2. Communication Strategy – as above Richard will liaise with Annalisa
3. Bi Monthly Newsletter – Annalisa and Theresa to pull together the content of the next Newsletter. Committee members to help with any content they have.

*(Action 5) Annalisa and Theresa to publish next Newsletter within the next 2 weeks*

### **Any Other business**

Community Speedwatch – we have been sent a letter from Newquay Town Council regarding a new scheme being introduced by Devon and Cornwall Police. The following is a snippet of what it is about:

“Speed Watch is a multi-approach scheme that empowers communities in the quest to drive down the speeds of vehicles in limits of 40mph and below.

Community Speed Watch will see a team of Community Speed Watch Volunteers stood at the side of the road monitoring traffic. They carry out sessions according to strict guidelines at risk assessed sites. They make a record of any speeding vehicles and submit this data to the Police for warning letters sent to the registered keeper of the vehicle, along with educational material.

The ethos behind Speed Watch is to work with the community to deal with an issue that is important to all of us through education rather than enforcement to reduce speeds, collisions and the quality of life of residents across the force area.

Devon and Cornwall Police are willing to provide training and presentations for community groups or for anyone who is interested in getting involved. Newquay Town Council have also agreed to allow these presentations to take place in the Council Chamber if needed.”

The detail will be put out to the Community for feedback and any volunteers who may wish to take part to help.

*(Action 6) Theresa to put the letter out to all NCA members for their consideration and feedback via Mailchimp.*

### **Date of next Meeting**

Next meeting **Wed 4<sup>th</sup> Mar 2020**  
NCA Committee Meetings  
First Wednesday each month