



Nansledan Community Association
Monthly Meeting 2nd December 2020,
7pm online

Present

Theresa Ferguson, Annalisa Mather, Suzanne Featherstone, Tess Lowe,
Vanessa Leaver.

Meeting Opened

- Theresa opens the meeting at 7pm.

AGM Review

- Theresa thanked the committee for our work preparing for the AGM and welcomed Vanessa and Bernie Leaver as new members of the committee.
- **ACTION:** Annalisa to upload the AGM Minutes and a link to the AGM Video to the website when the minutes have been reviewed and agreed.

Membership

- **ACTION:** Annalisa to obtain GDPR authorisation for the NCA to hold contact details.

- Theresa noted that membership is still down this year. She asked that we all keep mentioning the NCA membership to people we meet and encourage people to join.

Technology

- **ACTION:** Annalisa to update the Dropbox permissions to remove access for those who have left the committee, and to add permissions for Vanessa and Bernie.

Planning for Christmas Lights switch-on Friday evening

- The event should not take longer than 45 minutes, starting at 5pm with switch-on at 5:30pm.
- Theresa has consulted the police to make sure we're not breaking any rules. Their advice is to keep people moving and not gathering in a single place.
- We envisage people will be walking around looking at the lights, but we want to avoid everyone gathering at the tree except briefly for the light switch on, and even then with social distancing.
- **ACTION:** We need to ask parents to keep an eye on their children.
- **ACTION:** Tess to bring speakers, Christmas music and sheets with Christmas carol lyrics so that people can sing carols around the tree.
- **ACTION:** When advertising the event, we'll encourage people to bring lanterns, and encourage everyone to switch on their own Christmas lights at around the same time.
- **ACTION:** A marquee will be situated outside Home Nansledan to supply free mulled wine and hot chocolate. We have asked people to bring their own cups. Theresa will supply warmed mulled wine in

flasks, and hot chocolate in flasks. An urn full of hot water will allow us to refresh supplies of (powdered) hot chocolate if necessary.

- **ACTION:** Theresa will ask Jane Combes to switch on the Christmas lights.

Theresa closed the meeting at 8:30pm.