



Nansledan Community Association  
Monthly Meeting 8th February 2021  
7pm online

Draft v2, updated 13<sup>th</sup> Feb 2021.

**Present:** Theresa, Annalisa, Suzanne, Vanessa, Tess

**Apologies:** n/a

Theresa opened the meeting promptly at 6pm.

### **Review of Actions from Previous Minutes**

- We now have GDPR authorisation to hold member's email addresses for mailshot purposes.
- A notice of gratitude and recognition of those who donated to our Christmas decorations fund has gone into the newsletter, alongside a gentle reminder for those who are yet to fulfil their pledges. Polite reminder letters have been sent to the larger companies who pledged to donate.
- Tess and Theresa have not yet met to sort out Theresa's issues running Dropbox.
- Regarding enquiries via our NCA Facebook page: Theresa will respond on our behalf, or pass it on to the relevant person if necessary. This mirrors the process for responding to enquiries via our NCA email address.

- Webhosting: There is no rush for Annalisa to investigate a new webhost as we had 5 years of hosting paid for in advance for which at least 2 still remain.
- Covid Support group: Very few calls are being received at the moment, so this service has not been in demand during the current lockdown.
- Regarding reducing speed limits to 20mph outside the school. Suzanne has not yet contacted John Fitter about this. However, she now has film footage so will soon contact John about this. Theresa also witnessed a car owned by a Nansledan resident speeding up to 60mph between the roundabout and the school.
- Path signage and Pesticides: Action ongoing. Suzanne will contact the Duchy about possible signage along narrows paths on the estate to encourage a one-way system, and to ask about pesticide usage on the site.
- 2021 Events: Theresa has put in the newsletter a request for the community to suggest what sort of events they'd like this year.
- Events Officer: Clare Winter unfortunately withdrew her offer to be the Events officer due to insufficient time.
- Membership cards: Having produced membership card mockups that she is happy with, Theresa will now investigate whether professionally printed membership cards can be obtained for reasonable cost.
- The proposed letter drop inviting new members was completed. About six new households signed up.

- Vote for new ManCo structure: A notice about voting deadlines for the proposed ManCo structure has gone into the newsletter. Theresa will send out an email to members tomorrow as a final reminder.

### **Treasurer**

- Vanessa reported that the NCA account balance is £868.84.
- The Committee agreed that Vanessa would hold a 'float' of £100 cash to cover any immediate sundry expenses.
- Transfer of authority for the bank account from Jane to Vanessa has now been completed.
- The two signatories on the bank account are Theresa and Vanessa.

*Vanessa left the meeting at 6:33pm as she had a prior appointment.*

### **Webmaster**

- **ACTION:** Annalisa and Theresa will work together to send out a 'mailchimp' reminder to vote on the proposed changes to the Management Company structure.
- **ACTION:** Theresa will check whether the GoDaddy invoice has been paid.
- **ACTION:** Annalisa will shortly send an invoice to Vanessa for payment of Outlook fees.
- Justin Wotherspoon has asked whether the NCA would be able to hold the NACGC email addresses using our GDPR licence. We felt that it might be legally and technically complicated and left it for further discussion. **ACTION:** Theresa to respond to Justin. **ACTION:** Annalisa to explore whether our Mailchimp account could support multiple mailing lists.

## Environment

- Suzanne reported a concern about two horses being ridden through Nansledan sometimes on the pavement. **ACTION:** Suzanne to mention this to John Fitter.
- With regard to our proposed nature trail, Theresa has heard from someone that it might be possible to print QR codes on permanent solid signs rather than laminate them on paper. **ACTION:** Theresa to discuss with Peter whether the Duchy might supply wooden posts to affix QR codes to.
- **ACTION:** Suzanne to organise a 'naming the owls' competition for the three owls at the SANG.

## Events

- Theresa has already started receiving stories about romantic couples on the estate for our Valentine's Day 'Most Romantic Couple' competition.
- **ACTION:** Committee to consider what Easter events we might realistically be able to offer this year.

Theresa thanked us for our work and the meeting closed at 7:08pm.